

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
July 25, 2018
MINUTES

WORKSHOP – 6:01 p.m.

Christina Byrne of Safe Haven of Pike County provided a presentation on the services and goals of Safe Haven.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open executive session regarding possible litigation and personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following were discussed during the workshop:

- Insurance Renewal
- Revised Medical Marijuana Ordinance Recommendation
- Line Striping proposal
- Blue Ridge Cable
- Paying off unfunded pension liability

The following items were tabled until the next workshop:

- Redesign of Akenac Park rec hall kitchen to remove “unusable” equipment
- Monroe LSA Grant re Park Planner
- Budget meeting
- Employee Evaluations
- Unknown Costs re Akenac

Motion to adjourn the workshop was made at 7:04 p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:10 p.m.

Pledge of Allegiance

Roll Call: In attendance: Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated July 11, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Ambulance Mid-Year Report** – postponed until 8/8/18.
3. **Motion to pay General Fund bills in the amount of \$78,563.70** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$6,277.77** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to renew annual property/equipment//inland marine/crime/commercial auto with MRM in the amount of \$33,547** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion to renew public officials/employment practices liability insurance with MRM in the amount of \$9,835.00** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion to close the Wayne Recreation Capital Reserve Account and transfer the balance of \$50,086.95 to the PLGIT Recreation Capital Reserve Fund conditioned upon solicitor review** was made by Ms. Neufeld with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion to close the Wayne Capital Reserve Account and transfer the balance of \$306,103.37 to the PLGIT Capital Reserve Account conditioned upon solicitor review** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

9. **Motion** to donate four drawer filing cabinets and upright freezer to Pike County non-profit organizations who request the items and use it for their designated purpose was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

NEW BUSINESS:

- 10. Motion** to publicly read the bids received on the Akenac Park Recreation Building Pier Repair Project was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. **Motion** carries.

Bids were read into the record by Mr. Farley as follows:

<i>C. Waterproofing Corp.</i>	<i>\$104,900.00</i>
<i>Kobalt Construction</i>	<i>\$148,000.00</i>
<i>Mar-Allen Concrete Products, Inc.</i>	<i>\$77,740.00</i>

- a. **Motion** to table the acceptance of the Akenac Park Recreation Building Pier Repair bids until engineer review and recommendation for consideration at the 1st Board of Supervisors meeting in August was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. **Motion** carries.

- 11. Motion** to publicly read the bids received on the Delaware Township Salt Shed Project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Bids were read into the record by Mr. Farley as follows:

<i>Dutchman Contracting LLC</i>	<i>\$218,585.00</i>
<i>Kobalt Construction</i>	<i>\$268,950.00</i>
<i>Multiscape Inc.</i>	<i>\$220,590.00</i>

- a. **Motion** to table the acceptance of the Delaware Township Salt Shed Project bids until engineer review and recommendation for consideration at the 1st Board of Supervisors meeting in August was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. **Motion** carries.

- 12. Motion** to accept the resignation of Victoria Cairns as gatekeeper at Akenac Park effective immediately was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

- 13. Motion** to hire Victoria McCrory as seasonal part-time gatekeeper at Akenac Park at a rate of \$8.00 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- 14. Motion** to advertise a public hearing on amendments to Ordinance 901 and Ordinance 110 to incorporate Medical Marijuana standards and definitions with said hearing on Wednesday, August

22, 2018 at 7:15 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- 15. Motion** to approve the sale of the following Pike County Repository Lot for unimproved property located within Delaware Township:

PREVIOUS OWNER: ELLIOTT, LAUREN

SALE NUMBER: 12-041

CONTROL NUMBER: 02-0-027765

DESCRIPTION: LOT 9ABC BLK B-104 SEC 15, BIRCHWOOD LAKES

MAP NUMBER: 149.04-01-39

BIDDER: Donnamarie Ciervo, 140 Whisperwood Drive, Dingmans Ferry PA 18328

AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

- 16. Motion** to approve coordinated response exercise and excavator safety program for John Olivieri, Mike Moffa, Shane Williams and Vincent Flatt on Tuesday, August 28, 2018 at 5:30 p.m. at Genetti Manor in Dickson City, PA along with use of Truck 4 (no cost) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries
- 17. Motion** to approve Akenac Park use request by E. Chernomorsky on July 28, 2018 from 11am to 5pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 18. Motion** to approve Akenac Park use request by the Columbia-Italian American Club on Thursday, August 16, 2018 from 10am to 4:30pm for an annual picnic was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 19. Motion** to approve township municipal hall use request by Boy Scout Troop 174 on Saturday, August 25, 2018 from 10am to 7pm for an Eagle Scout ceremony was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 20. Motion** to re-advertise the Planning Commission vacancy was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

REPORTS:

Mr. Henderson reported that the newly formed Recreation Committee met for the first time. They are excited about the opportunity and will be providing a written plan to the Board soon.



116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawaretownshippa.gov

ANNOUNCEMENTS:

1st Annual Ladies Auxiliary Post 851 Car Show – Saturday, July 28, 2018; registration begins at 9am; event 10am -3pm; awards 2pm. Location: 107 Ball Park Road, Dingmans Ferry.

Delaware Township Volunteer Fire Company Open House – Saturday, August 18, 2018; 2pm-5pm at 131 Wilson Hill Road. Demonstrations, Education & Fun!

Pocono Buddy Walk and Family Fun Day – Sunday, September 23, 2018; 12pm-3pm at Akenac Park. Educate, Advocate & Celebrate. \$15/adult; \$10/child.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Hough questioning the reason for the high turnover of seasonal employees at Akenac Park this summer which was addressed by both the road master and township administrator.

Motion to adjourn the meeting was made at 7:28 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer